JUDICIAL INFORMATION SYSTEM COMMITTEE

October 28, 2022
10:00 a.m. to 12:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Ms. Mindy Breiner
Mr. Joseph Brusic
Mr. Derek Byrne
Mr. Donald Graham
Judge Kathryn Loring
Mr. Frank Maiocco
Ms. Barb Miner
Ms. Paulette Revoir
Ms. Dawn Marie Rubio
Ms. Margaret Yetter

Members Absent:
Judge John Hart, Vice-Chair
Judge Scott K. Ahlf
Judge Beth Andrus
Chief Brad Moericke
Judge Robert Olson
Mr. Dave Reynolds

AOC Staff Present:
Ms. Brittanie Collinsworth
Mr. Kevin Cottingham
Ms. Vonnie Diseth
Mr. Rob Eby
Mr. Arsenio Escudero
Mr. Sriram Jayarama
Mr. Jamie Kambich
Mr. Mike Keeling
Ms. Anya Prozora
Mr. Chris Stanley
Mr. Garret Tanner
Ms. Natalia Veiga Zonatto

Guests Present:
Judge Patti Connolly Walker
Mr. James Cronin
Ms. Lisa Henderson
Mr. Allen Mills
Ms. Heidi Percy
Mr. Christopher Shambro

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Call to Order, Approval of Meeting Minutes, Welcome to New JISC Member

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:03 a.m. This meeting was held virtually on Zoom.

Justice Madsen asked if there were any changes or additions to be made to the August 2022 meeting minutes. Hearing none, the meeting minutes were approved as written.

JIS Budget & JIS 23-25 IT Decision Packages Update

Mr. Chris Stanley provided a brief 21-23 budget and JIS 23-25 decision packages update. Currently, the JIS account is still negative; for the state fiscal year 2023, AOC is requesting $6.7 million as a one-time bailout for the account in order to bring the balance back to zero. On an ongoing basis starting with the next biennium (fiscal year 2024), AOC will be requesting $11.8 million per year in the 'fully fund JIS' package. Mr. Stanley has not received many questions relating to the decision packages at this point. However, the budget was released on October 14th to the Legislature and staff have begun to review the materials.

As far as the overall budget outlook is concerned, it is possible we could continue to see revenue losses in future forecasts. There are two more forecasts before the budget is finalized (November 2022 and February 2023). Given the state of the economy, it is possible we could continue to see revenue slide. Half a billion dollars was lost in September, bring the total available balance down to $4 billion; if that

total drops further, it could be problematic for AOC's budget requests. For perspective, of the $4 billion at the Legislature's disposal, state employee compensation and negotiated vendor rate contracts are estimated to cost approximately $3 billion. This leaves $1 billion available for budget requests.

Reminder: Governance of IT Projects & the Role of the JISC

Ms. Vonnie Diseth gave a refresher presentation on how AOC's IT projects are governed and the JISC's role in the governance process. Ms. Diseth reminded the Committee of the ITG Delegation Matrix, in which projects over $1 million are brought to the JISC for approval and authorization. JIS IT project governance has multiple levels of management and oversight: control of scope, schedule and budget (JISC), high-level guidance and direction (executive sponsors), day-to-day guidance and direction (AOC project sponsors), high-level oversight and decisions (steering committee), planning and execution (AOC project manager, project team, and court user work group), and independent quality assurance from an external QA vendor.

JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

CLJ-CMS Project Update

Mr. Garret Tanner introduced the CLJ-CMS project's new deputy project manager, Brittanie Collinsworth, who joined the project team in September. Mr. Tanner the provided an update on the CLJ-CMS project; he reminded the Committee of the Pilot Courts Go Live delay and the project team's next steps going forward. These include completing Solution Validation (end-to-end testing) to ensure the system meets the needs of the CLJs, completing Data Exchanges with Justice Partners, and reviewing Go Live tasks and assumptions to identify a new date for Pilot Court Go Live. Mr. Tanner then gave details on Solution Validation status, recent eFiling and CMS activities, project outreach, and work in progress; he then highlighted updates to the Project Issues and Risks.

Quality Assurance Assessment Report

Mr. Allen Mills, with the project's QA vendor Bluecrane, provided an overview of the September QA Assessment Report for the CLJ-CMS project. The full report can be found in the JISC meeting packet.

HB 1320-1901: Protection Order Document Sharing (PODS) for Judicial Officers (ITG 1344) Project Update

Mr. Sriram Jayarama gave a presentation on the Protection Order Document Sharing (PODS) for Judicial Officers project. As part of House Bill 1320/1901, the Legislature mandated a mechanism for all judicial officers statewide to be able to electronically view Protection Order (PO) documents. There are two deadlines: January 1, 2023 for PO documents from the 39 superior courts, and January 1, 2026 for PO documents from the courts of limited jurisdiction. JABS will be the statewide viewer for PO documents; only public PO will be available, and these documents will be viewable by any judicial officer if their JABS profile already allows them to access such information across courts. Because POs are stored in multiple Document Management Systems (DMS) across the state, AOC will build a "proxy" mechanism to go between JABS and the various DMS to "fetch" the document images for JABS display. PO documents will not be stored by AOC. Mr. Jayarama then gave an overview on recent project

activities, risks, and next steps. The first phase implementation (superior courts) is scheduled to go live on December 30, 2022.

Data Dissemination Committee (DDC) Report

The Data Dissemination Committee did not meet this month, as there were no new agenda items.

Meeting Wrap Up & Adjournment

Justice Madsen asked Committee members for their thoughts on whether the JISC should continue to hold its meetings virtually or transition back to in-person meetings. Mr. Arsenio Escudero will be reaching out to members for feedback on this matter.

Justice Madsen adjourned the meeting at 11:10 a.m.

Next Meeting

The next meeting will be December 2, 2022, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status

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